

## Move out Requirements

### Steps to vacate your apartment:

1. Advise Golden Valley Electric Association what day to take power out of your name.
2. Remove any personal items outside of the unit and from the crawl space.
3. Follow the "Cleaning Standards" list for cleaning of the unit.
4. Do not repair any holes in wall, we will do this.
5. Contact Liz at 907-347-5372 to schedule a final walk through

If you are leaving mid-month, and you have given 30 days notice, I will refund any overpaid rent after determining whether there are charges over and above normal wear and tear that you will be responsible for. If you have a deposit, I will have any refund returned to you within 10 days of your check out date less any charges if applicable.

Some, but not all charges may include:

- Window screen replacement - \$60.00 small window, \$65.00 for large window.
- Exterior Doors - \$250.00 plus labor
- Interior Doors - \$125.00 plus labor
- Closet Doors - \$50.00 per panel plus labor
- Holes in sheetrock - \$20.00 and up depending on size and number of holes.
- Cupboard doors - \$20.00 per door (kitchen & bath) plus labor
- Toilet paper holders - \$2.00 each plus labor (spring attachment)
- Door knobs - \$25.00 each plus labor
- Garage Door Panels - \$250.00 each
- Kitchen Sink Plugs - \$5.00 each plus labor
- Cleaning unit - \$400.00(+/- depending on condition)

Labor will be billed out at \$50.00 per man hour.

***You are required to have the carpet shampooed by a professional company and provide the receipt to Liz at move out.***